



## Minutes of Meeting – Kingswells PTA

<b>Prepared By:</b>	Lindsay Giles	<b>Date:</b>	Tuesday 27 November 2018
<b>Reviewed By:</b>	N/A	<b>Location:</b>	Kingswells School
<b>Attendees:</b>	<b>Apologies:</b>		
Dionne Cran, Kirsty Forbes, Lindsay Giles, Lyndsay Drummond, Leona Gow, Nicola Anderson, Alison Thom, Karen Richardosn, Nuala McClenaghan, Susan Barclay, Arlene Hurst	Kay McAra, Jeanette Taylor, Carol-Anne Hamilton, Laura Paterson		

Minute	Action
<b>Introduction and Apologies</b>	
Lindsay opened the meeting and thanked all present for attending and welcomed those attending for the first time.  Apologies as per above.	
<b>Minutes From Last Meeting</b>	
Lindsay advised that the minutes of the previous meeting were available and will be added to the web site shortly, along with all historic minutes.	
<b>Financial Update</b>	
Lyndsay Drummond informed the group that there is currently £19,140.37 in the bank account.	
<b>School Update</b>	
Dione advised that the climbing wall was not to be reinstated as it was and have investigated options from various firms, the final decision was put to the children in an assembly, there is a substantial cost associated with the new equipment's but with various money sources – fundraising walk, Glennie games, Kingswells Community Centre – most of the cost would be covered.  It was agreed that the money from the recent Christmas Fair would be put towards the shortfall required to enable the playground equipment to be purchased and installed – sometime in the new year/spring.  The PTA have also agreed to assist with funding of some Chromebooks and a trolley that the school is funding.	
<b>Current and Upcoming Events / Activities</b>	
<u>Elf Shelf - Purchases</u> Lindsay advised all of the purchases have been made with thanks to Nicola for the majority of the purchasing and also thanks to Lyndsay Drummond.  <u>Elf Shelf - Wrapping Night</u> Thursday 29 <sup>th</sup> 5:30 in the school. Pizza provided at 6:15, support drummed up.	



Minute	Action
<p><u>Elf Shelf - Sales</u></p> <p>Rota already in circulation for sales on Thursday 6<sup>th</sup> and Friday 7<sup>th</sup> December all day on both days.</p> <p>Set up is on Wednesday from 2:30 – have to fund wrapping paper and tinsel for the room and ensure all goods are laid out for purchasing. Floats will be provided.</p> <p>Sticky labels and pens will be provided for the day.</p> <p>Lindsay will do a poster to go out in Nursery etc.</p> <p><u>Christmas Fair</u></p> <p>Community Centre on Saturday on Saturday 24<sup>th</sup> of November was a great success, raising a profit of £1600 for the school.</p> <p>Some negative feedback was received from KCC regarding the tidiness of the centre after the fair, Lindsay refuted the email and provided examples of the tidiness upon entry.</p> <p><u>Parties</u></p> <p>Prizes per year group. 10 per year group needed. Put in bags per class. Crips and water for parties/discos required – Nicola to put in bags per class. Teeny Weeny Santa Chocolates to be provided - Lyndsay to get</p> <p><u>Shows</u></p> <p>P2, 4, 6 only this year. Parent needed to record. If no volunteer, no recording will be done. Will ask for volunteer closer to the dates.</p> <p><u>Community Concert – Tuesday 11<sup>th</sup> December</u></p> <p>P6 year group. Refreshments served 10:30 before the concert in the staff rom, 2/3 people needed to serve. Food and drinks to come from Christmas Fair leftovers/unused food etc.</p>	<p><b>Lindsay Nicola Lyndsay</b></p> <p><b>Volunteers needed</b></p> <p><b>Volunteers needed</b></p>
<p><b>A.O.B.</b></p>	
<p>Nothing raised.</p>	
<p><b>Date of Next Meeting</b></p>	
<p>The date of the next meeting will be held on 15 January 2019</p>	