



Minutes of Meeting – Kingswells PTA

Prepared By:	Jeanette Taylor	Date:	Tuesday 6 June 2018
Reviewed By:		Location:	Kingswells School
Attendees:	Apologies:		
Dionne Cran, Kirsty Forbes, Lindsay Giles, Lyndsay Drummond, Leona Gow and Jeanette Taylor	Kay McAra and Nicola Anderson		

Minute	Action
Introduction and Apologies	
<p>Lindsay opened the meeting and thanked all present for attending.</p> <p>Apologies were received from Kay McAra and Nicola Anderson.</p>	
Minutes From Last Meeting	
<p>Lindsay advised that the minutes of the previous meeting were a true record of the meeting.</p>	
Financial Update	
<p>Lyndsay Drummond informed the group that there is currently £18, 411 in the bank account.</p> <p>The matter of auditing the account was raised and this will be progressed further. It is hoped that Cath who audits the Parent Council accounts could assist with the PTA audits.</p> <p>Lyndsay Drummond advised that she attended the bank to discuss the bank card and the fact that we only receive statements on an annual basis, It is hoped that we can soon arrange for internet banking for the account and also be able to link it to paypal.</p>	
School Update	
<p><u>School Wishlist</u></p> <p>Dionne thanked the PTA for the contribution towards transportation to the Panto.</p> <p>Dione enquired if the PTA would be willing to find craft items for Christmas activities. This was agreed by the group. Dionne further enquired if the PTA would be willing to fund the subscription renewals for Discovery Education / Espresso, Manga High and Charanga Music. It was agreed that these would also be funded by the PTA.</p>	
Current and Upcoming Events / Activities	
<p><u>Disco</u></p> <p>Lindsay advised that the recent Silly September disco made a profit of £350. She was very pleased with this and thought it was a great way of raising money with not too much effort.</p>	



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<p><u>Spree Books</u></p> <p>Leona explained that she has found the management of the spree books to be very time consuming and a lot of effort for a profit similar to the amount holding a disco would raise. Therefore she put forward the idea of only selling them online next year.</p> <p><u>Joanna Stewart Photos</u></p> <p>The photography sessions that took place over the weekend of 7th and 8th of October went quite well with seven sessions booked for each day although there were two that didn't turn up on the day.</p> <p>Upcoming Events:</p> <p><u>Suggestions for Future Events</u></p> <p>It was suggested that an extra disco could be held, possibly taking place in February. Further suggestions included a beetle drive, a ceilidh, a dirty dancing evening, a gin tasting evening, a tipsy tea and a cinema event for the children.</p> <p><u>Christmas Fair</u></p> <p>This will take place within the Community Centre on Saturday on Saturday 24th of November. The entry fee will be £2 per adult and children enter for free. Stallholders have already been confirmed for the event. There was a suggestion of holding a Santa's Grotto and mailbox so that children may receive a letter back from Santa.</p> <p>There will be a dress as you please day on Thursday 15th of November in return for an item for the tombola or raffle.</p> <p>The wrapping evening for Elf Shelf will take place on Thursday 29th of November.</p> <p><u>Bags to School</u></p> <p>The bags will be distributed soon.</p>	
A.O.B.	
<p><u>Recruitment</u></p> <p>It would be beneficial to promote the PTA to encourage new members to join. Suggestions for this included preparing a newsletter, a meet the PTA event, preparing a document for highlighting what we have bought for the school and linking in with the Parent Council.</p>	
Date of Next Meeting	



Minute	Action
The date of the next meeting will be held on	